



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucena, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

FERDINAND A. BOLFANE
Owner
4 SISTER'S CONSTRUCTION SUPPLIES TRADING
Tayabas, Quezon

Sir/Madam,

The attached Purchase Order No. 2025-10-0917 are already approved so NOTICE is given to 4 SISTER'S CONSTRUCTION SUPPLIES TRADING for the purchase of Supply and Fabrication and Installation of Aluminum Hanging Cabinet requested by J. Capilitan – GUIDANCE with PR No. 2025-06-1745. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

OCT 28 2025

I acknowledge receipt of this Notice on :

Name of the Representative of the of the Bidder: 4 SISTER'S CONSTRUCTION SUPPLIES TRADING

Authorized Signature: 